

OFFICERS 2010-2012

GAIL L. PELLERIN
PRESIDENT
Santa Cruz County
CATHY DARLING ALLEN
VICE PRESIDENT
Shasta County
NEAL KELLEY
TREASURER
Orange County
DEAN LOGAN
SECRETARY
Los Angeles County



**CALIFORNIA ASSOCIATION OF
CLERKS AND ELECTION OFFICIALS**

GAIL L. PELLERIN, PRESIDENT
Santa Cruz County Clerk
701 Ocean St., Room 210, CA 95060
831-454-2419 * Fax 831-454-2445 * Cell 408-316-9745
E-Mail: gail.pellerin@co.santa-cruz.ca.us
Website: www.caceo58.org

BOARD OF DIRECTORS

APPOINTED:

GINA ALCOMENDRAS
Santa Clara County
JANICE ATKINSON
Sonoma County
TESS FITZGERALD
Santa Cruz County
SACHI HAMAI
Los Angeles County
JOSEPH HOLLAND
Santa Barbara County
JIM MC CAULEY
Placer County
KATHIE MORAN
Colusa County
SUSAN M. RANOCHAK
Mendocino County
JULIE RODEWALD
San Luis Obispo County
DEBORAH SEILER
San Diego County
DAWN ABRAHAMSON*
Fremont City Clerk
* non-voting member

ADVISORY COUNCIL:

STEVE WEIR
Contra Costa County
REBECCA MARTINEZ
Madera County

ELECTED AREA CHAIRS:

JULIE BUSTAMANTE
Northern Area
Lassen County
KARI VERJIL
Southern Area
Riverside County
JILL LAVINE
Mother Lode Area
Sacramento County
AUSTIN G. ERDMAN
Central Area
San Joaquin County
LINDSEY MC WILLIAMS
Bay Area
Solano County

LEGISLATIVE COMMITTEES

CLERK OF THE BOARD:

SACHI A. HAMAI
Los Angeles County
JOHN MCKIBBEN
Los Angeles County

COUNTY CLERK:

KATHIE MORAN
Colusa County
VICKI PETERSEN
Sonoma County

ELECTIONS:

JILL LAVINE
Sacramento County
DEBORAH SEILER
San Diego County

**BOARD OF DIRECTORS MEETING
MARCH 3, 2011**
SACRAMENTO, CALIFORNIA**

President Gail Pellerin called the meeting to order at:

Present: Gail Pellerin, Santa Cruz County*
Cathy Darling Allen, Shasta County*
Neal Kelley, Orange County*
Dean Logan, Los Angeles County*
Julie Bustamante, Lassen County*
Deborah Seiler, San Diego County*
Joseph Holland, Santa Barbara County*
Jill LaVine, Sacramento County*
Donna Johnston, Sutter County
Rebecca Martinez, Madera County*
Janice Atkinson, Sonoma County*
Kari Verjil, Riverside County*
Steve Weir, Contra Costa County*
Gina Alcomendras, Santa Clara County*
Linda Tulett, Monterey County
Sue Ranochak, Mendocino County*
Lindsey McWilliams, Solano County*
Kathie Moran, Colusa County*
John McKibben, Los Angeles County
Sachi Hamai, Los Angeles County*
Frederick Garcia, Contra Costa County
Lisa Harris (representing Jim McCauley), Placer County
Austin Erdman, San Joaquin County*
Tricia Webber, Santa Cruz County
Tim McNamara, Los Angeles County

(* denotes member of Board of Directors)
(** corrections identified at July 29, 2011 Board meeting have been incorporated)

Call to Order – President Gail Pellerin opened the meeting at approximately 1:40 PM

Roll Call – Secretary Dean Logan called the roll and distributed the Attendance Log

Approval of Minutes – Secretary Dean Logan distributed minutes of the December 8, 2010 Board of Directors meeting. MOTION to adopt (Austin Erdman/Lindsey McWilliams) APPROVED.

President's Report (Gail Pellerin)

- Distributed Mail
 - Executed Contracts (2) for Services between Matthew Siverling and CACEO – County Clerk and Clerk of the Board Legislative Committee lobbyist services
 - Association Insurance Statement (Neal Kelley)
 - Thank you note from Pam Girazzo, retired Chief Counsel for the Secretary of State
- State Budget
 - Attended CSAC Meeting on behalf of the Association on potential budgetary impacts on counties; including discussions on the Governor's re-alignment proposal.
 - Attended Legislative Meetings with Co-Chairs Deborah Seiler/Jill LaVine and other Association Officers regarding proposed suspension of state election mandates and related legislative priorities
- Central Committee Proposal
 - Distributed and discussed March 3, 2011 Association letter to the Governor and background document regarding the costs and complications associated with conducting political party central committee elections.
 - Discussed **SB 441** regarding eliminating the political party central committee contributions envelope provisions for sample ballots.
- 2011 Trainings and Workshops
 - Discussed responses to Association survey and Association budget implications regarding 2011 trainings and workshops including Summer Institute, CalPEAC, CACEO Annual Conference and a joint New Law workshop.
 - Recommendation
 - Offer redistricting training soon – format, times, places to be determined
 - Cancel Summer Institute for June 2011
 - Cancel CalPEAC for July 2011
 - Extend Annual Conference in July by one day with the addition of a Redistricting Workshop
 - Continue with plans to hold CalPEAC, courses 10, 11, 6 & 7 in conjunction with New Law in Sacramento in December 2011. At annual conference in July, Board will re-evaluate interest and budgeting for CalPEAC courses in 2011. MOTION to support adoption of recommendations (Steve Weir/Austin Erdman). APPROVED.
 - Discussion: Neal Kelley asked a question about conducting redistricting workshops on a regional basis to reduce travel expenses and increase participation.
 - Cathy Darling Allen indicated the availability of a redistricting workshop with Karin McDonald on March 16, 2011; 12:30 – 5:30 PM in Sacramento at the Secretary of State's office. SOS will film and provide live webcast, so all counties can participate.

- Austin Erdman: Queried regarding outside vendors/support to help with financial support for training programs. President Gail Pellerin indicated the issues were compounded both by finances and scheduling related to the potential of a statewide special election in June. Rebecca Martinez referenced HAVA grant funding; reiterated scheduling and attendance issues. Jill LaVine indicated that if financial support were provided, Sacramento County would send additional people.
- Linda Tulett queried as to whether this is specific to the current year or a broader/longer term issue as it will impact contracting for future conferences, etc. Steve Weir questioned prudence of including CalPEAC with annual conference; stand-alone options may need to be considered. Cathy Darling Allen/Linda Tulett indicated that the impacts on Annual Conference were dependent on location, proximity to airports, etc. Linda Tulett will discuss with Chrissi Keller, Conference Coordinator for further discussion at the Annual Conference Board Meeting. Austin Erdman reiterated that outside funding should be among considerations reviewed in the future.
- Deborah Seiler mentioned with regard to Summer Institute that an additional issue was the deadline to commit to Stanford; which forced a decision prior to a determination being made regarding a potential June statewide special election.
 - Cathy Darling Allen – query about Summer Institute Committee assistance with planning the additional time at the July conference.
 - Letter to Governor/Fact Sheet – Central Committee Issue. MOTION to approve (Deborah Seiler/Austin Erdman) APPROVED. Janice addressed formatting issues, etc. Task list/action plan coming soon to membership from Deborah Seiler. Discussion. Steve Weir – comments with regard to political dynamics; recommends tying the issue to the Los Angeles County voting systems issues and the top-two primary. Neal Kelley concurred. Alternative proposal – information about caucus systems in Sample Ballots. (Linda – SB 80 Monterey Board non-support until CC issue addressed). SB 441 (Varas/Kehoe) available as a legislative vehicle (Deborah Seiler).

Vice President's Report (Cathy Darling Allen)

- Membership Report
 - 541 paid members
 - 779 active profile (129 CRAC)**
 - 121 Principals
 - 383 Deputies
 - 37 Associate

Treasurer's Report (Neal Kelley)

- Looking good; spending low
- Distributed Profit & Loss and Balance Sheet through January 2011
- Received \$27,000 net receipts from 2010 New Law Conference
- ~ \$59,000 in Checking Account
- Prior meeting direction on investment activity; held off pending financial climate; concern for tying up funds for extended periods. Recommends keeping cash reserves available.
 - Discussion: consensus was to follow advice of Treasurer
- Deposit was paid for 2011 Annual Conference at Squaw Valley

Secretary's Report (Dean Logan)

- Attended legislative meetings with Legislative Committee Co-Chairs and other officers; commented that the meetings were very effective. Deborah Seiler and Neal Kelley commented similarly and suggested further visits with emphasis on cost savings ideas generated through the Association.

Standing Committee Reports

- A. Conference/Site Selection (Linda Tulett) – touring San Diego and Los Angeles; consulting with the anticipated Presidential inaugurations; next looking for North state locations in 2013 and 2015. 2011 – Tahoe (Squaw Valley); 2012 – San Diego; 2014 – Newport Beach
- B. Budget (Neal Kelley) – no report; staying with budget
- C. Constitution/By-Laws (**Janice Atkinson**/Steve Weir) – re-write of by-laws in process; previously changes approved by the Board go before membership at Annual Conference; discussion on additional proposed changes including the role of the Treasurer role and revision to officer roster; Janice will develop and distribute language for discussion at the next Board meeting. Discussion.
- D. Membership (Cathy Darling Allen) – see Vice President's report
- E. Newsletter/Editor (John Tuteur) – not present; no activity
- F. History (Linda Tulett/Claudio Valenzuela) – currently in consultation and training with Gail Pellerin, historian emeritus
- G. Technology (Website) (Gail Pellerin/Roberta Kanelos) – Gail addressing revisions to Member Clicks; researching. Neal queried about auto-deduction billing status. Jill – access query with regard to Roberta; Gail indicates full Administrator back-up.
 - a. CACEO Directory (Deborah Seiler). Proposal to send out template to principals of each discipline; key it in directly with PDF of current page. Discussion on limits on county designees. Question purpose – member directory or directory of principals and primary deputies.
 - b. CRM (Clerk Reference Manual) – 58 members (one per County): User name and passwords set-up. Subscription rate; approved in December 2010. Invoices will be sent out to all principals in the Clerk discipline (Gina). Revenue anticipated ~ \$7-11,000 annually.
- H. Legislative
 - 1. Clerk of the Board (John McKibben) – 25 bills being tracked; 10 with positions; 8281 (Davis) Form 700 pilot expansion; AB 75 (Hill) Assessment appeals scams; AB 213 (Silva) CACEO amendments – list of government representatives – access to state regulation notices; Opposing most of the remainder SB 46 (Correa) public employee compensation; others related to City of Bell; AB 148 – ethics training records on the web (oppose). A bill update was distributed the week prior to the Board meeting.
 - 2. County Clerk (Kathie Moran) – (written report filed) 12 bills watching closely; two co-sponsored; AB 810 (Wagner) translation bill/clean up; co-sponsor on AB 182 (Davis) Form 700. Registration low for regional County Clerk training classes. Asked area chairs to get active to send staff to the regional workshops.
 - 3. Elections (Deborah Seiler/Jill LaVine) – 41 bills (written report filed). Next Legislative Committee Meeting – March 4, 2011. Issues: ID @ polls; postmark for VBM ballots; consolidated primary election date in 2012. Two CACEO proposals in print: party contribution envelope and online VR form.

Area Committee Reports

- Northern Area (Julie Bustamante) – no report
- Southern Area (Kari Verjil) – no report
- Mother Lode Area (Jill LaVine) – question re: redistricting workshop; follow-up on Clerk training workshops
- Central Area (Austin Erdman) – minimal activity
- Bay Area (Lindsey McWilliams) – no report

March 16 Redistricting Workshop (Cathy Darling Allen)

- Mini-budget: Karin McDonald's time ~\$700
- Secretary of State auditorium – March 16th, 12:30 – 5:30 PM
- Proposal – Fund through President's Budget and not charge a participant fee. Gail has agreed/approved.
- Jill – CA census information coming out next week.

Special Committee Reports

- A. Honors & Awards (Fred Garcia) – one award issued to Pam Giarizzo (17 years General Counsel, SOS)
- B. Summer Institute (Lundrigan/**Johnston**) – appreciation for Board's tough decision regarding trainings and workshops
- C. EAC Standards Board (Steve Weir) – met week prior to Board meeting in Oklahoma, no CA attendance (Steve/Lowell); further report at annual conference
- D. CalPEAC (Kari Verjil) – no new information; discussion re: tagging web profiles with graduates and which courses have been taken
- E. County Clerk Training (Gina) – no new information; Northern 4/19-21; Southern 3/15-17
- F. Audit (Joe Paul Gonzalez) – no report

Working Groups

- A. ROV Using Electronic Device (Austin Erdman) – will be setting up meeting prior to annual conference. Funding issues associated with new equipment/development. 1) Congressional funding; 2) voting equipment; 3) electronic signatures for voter registration, etc.
- B. VoteCal Business Processes (Jill LaVine) – no activity; brief report on postal rate
- C. Top Two Primary (Janice Atkinson) – meeting scheduled following Board meeting; SOS to provide copies
- D. Redistricting (Deborah Seiler) – CA data may be coming next week; one-day at Squaw Valley (July 19)
- E. NVRA Partnership Calls (Jill LaVine) – no new information

Miscellaneous Business

President Gail Pellerin discussed CRAC New Law partnership. Deadline to commit to the Hyatt was 3/31; awaiting response from CRAC Board of Directors.

Donna Johnston: Proposal -- DRM – Document Reference Manual – proposal to add to website in same manner as CRM – subscription charge per county.

Adjournment (Neal Kelley/Lindsey McWilliams)

Next Meeting: July 19, 2011 – Squaw Valley, Annual Conference

Minutes respectfully submitted and corrections noted by: Dean Logan, Secretary